



**09-27-2023**

**Brytni Bergen**  
**28886 East 4th Street, , Catoosa, 74015**

Dear **Brytni**,

I am excited to offer you the position of Shift Manager, starting as a Shift Manager in Training, for RB American Group, pending the results of a successful background check. Please find below a summary of the basic terms of our offer.

- Your start date will be October 02, 2023 and you will begin onboarding at 10am at our 850 W Will Rogers, CLAREMORE, OK, 74017 Arby's.
- While employed as a Shift Manager, you will receive an hourly rate of \$15.00 / per hour.
- You will be eligible to participate in RB American Group's management benefits package, including medical, dental and vision insurance, short- and long-term disability, life insurance, 401k, etc. You will have 30 days from time of hire to complete enrollment with benefits effective the first of the month following 30 days of service.
- You will be eligible to accrue PTO up to 100 hours max annually (.039/hours per hour paid).
- Our company has a standard "at will" employment policy. Therefore, both you and we are free to terminate your employment with us at any time, for any reason or for no reason.
- In the event of any dispute or claims relating to or arising out of our employment relationship, you and the company agree that all such disputes be submitted to the binding arbitration, pursuant to the rules of the Judicial Arbitration and Mediation Services (JAMS) or American Arbitration Association (AAA). Each party shall pay its own costs and expenses, including attorney's fees.
- During your onboarding we will provide an overview of your training process, benefits, policies, and procedures, as well as answer any questions you may have. In order for onboarding to be completed you must bring with you: Acceptable documents to complete your I-9, view list here: [Acceptable I-9 Document List](#)

I believe that you are a great fit with our company and that your continued contribution will extend well beyond the success of your home restaurant. Kindly

indicate your acknowledgment and acceptance of the terms of this letter by accepting within five days. If you have any questions, please feel free to contact me. Welcome to the team!

Sincerely,

Claremore-5001038 MANAGER

RB American Group